

**DRAFT Minutes of the Little Hoole Parish Council
Meeting**

**Held at 7pm on Monday 7th Sept 2026, the Residents'
Lounge, Old Mill Court, Walmer Bridge**

In attendance: Cllrs L Dryden (Chair), S Evald, D Owen, J Rainsbury and S Rainsbury. Mr P Cafferkey (Clerk & Responsible Financial Officer). 3 members of the public and two Police & Community Support Officers.



- 1. Apologies for absence.** Cllrs T Wilcock, J Rainsbury and S Rainsbury
- 2. To agree the minutes of the last Parish Council mtg. It was resolved** that the minutes of the meeting held on 13th July 2026, be accepted as a true record and were agreed unanimously.
- 3. To receive declarations of interest.** None
- 4. Matters arising from the minutes of last meeting.** None.
- 5. Public Time - matters raised by members of the public.** At the request of the Parish Council two Police & Community Support Officers (PCSOs) were in attendance to hear concerns about anti social behaviour that centred around the recent installation, by the Parish Council, of a memory bench at the Community Garden – opposite Spar. The PCSOs encouraged the Parish Council and members of the public to report all incidents of anti social behaviour; this can be done online at the following link <https://www.lancashire.police.uk/ro/report/lb/report-antisocial-behaviour/> . It can be reported anonymously <https://crimestoppers-uk.org/> or by ringing 0800 555 111 or 101. If a crime is happening or if you or someone else is in danger then ring 999.
- 6. Planning Applications.**
 - a) 07/2026/00611/HOH. The Farmhouse Station Road Little Hoole PR4 5LH. Erection of a single storey residential annex.
 - b) 07/2026/00597/FUL. 2 Liverpool Old Road Walmer Bridge PR4 5GA. Proposed re-roofing, partial demolition and alterations to storage annexe building

There were no objections to the above planning applications.

7. To approve the following transactions in the bank for June 2026.

Date	Payee	£	Desc
1-Jul-2026	Direct Debit (	62.04	Mthly email & web subscription
1-Jul-2026	B/P to: Walmer Bridge VH	75.00	Room rental for mtgs
8-Jul-2026	B/P to: L T Dryden	201.00	Gardening
8-Jul-2026	B/P to: L T Dryden	150.00	Gardening
8-Jul-2026	B/P to: Acer Gardens	2215.00	Summer planting
8-Jul-2026	B/P to: Andy Burgess	960.00	Tree Sculpture
17-Jul-2026	B/P to: Paul Cafferkey	252.08	Clerk Tax Mth 4 Pay
17-Jul-2026	B/P to: Bouncelona	3120.00	Hire of manned bouncy castles
17-Jul-2026	B/P to: Sparkles	25.00	Bus Shelters cleaned
17-Jul-2026	B/P to: Martin Worthington	200.00	Gardening
20-Jul-2026	B/P to: L T Dryden	193.92	Summer Activities Banners

23-Jul-2026	Direct Debit (HMRC SDDS)	177.00	Employees tax (quarterly)
23-Jul-2026	B/P to: Glasdon	1721.31	Memorial Bench
31-Jul-2026	Service Charge	7.00	Mthly bank charge
3-Aug-2026	Direct Debit	62.04	Mthly email & web subscription
3-Aug-2026	B/P to: Kathleen Molloy	150.00	Face Painting wk1 summer activity
3-Aug-2026	B/P to: L T Dryden	114.99	Football Eqt re Summer Activity
3-Aug-2026	B/P to: L T Dryden	79.00	Watering of plants
3-Aug-2026	B/P to: L T Dryden	234.28	Materials for Memory Bench
3-Aug-2026	B/P to: L T Dryden	34.97	Football Eqt re Summer Acitvity
3-Aug-2026	B/P to: L T Dryden	62.31	Football Eqt re Summer Acitvity
10-Aug-2026	B/P to: Kathleen Molloy	150.00	Face Painting wk1 summer activity
10-Aug-2026	B/P to: Mr D Sumner	680.00	Base for Memory Bench
10-Aug-2026	B/P to: L T Dryden	320.00	Skip re Community Garden
10-Aug-2026	B/P to: Employee 1	282.00	Refund Clerk re Defib Battery
10-Aug-2026	B/P to: L T Dryden	80.00	Addlt Plants re summer planting
18-Aug-2026	B/P to: Martin Worthington	120.00	Weeding of wave path
18-Aug-2026	B/P to: Kathleen Molloy	150.00	Face Painting wk2 summer activity
18-Aug-2026	B/P to: Kathleen Molloy	150.00	Face Painting wk3 summer activity
18-Aug-2026	B/P to: Employee 1	242.94	Clerk Tax Mth 5 Pay
31-Aug-2026	Service Charge	7.00	Mthly bank charge

It was resolved that the above transactions be approved.

8. Payments approved by email or pre-approved and retrospectively noted. It was resolved that the following payments be approved.

- a) Clerk's claim for July 2026 for 17.68 hours.
- b) Mr M Worthington £120.00 Weeding of Wave Path on 8th & 9th Aug 2026.
- c) Mr M Worthington £200.00 Strimming/Mowing/Tree Pruning of Communal Area 8 July, Shrub Pruning, weeding Communal Area and Shop Front 17 July 2026.
- d) Refund to Clerk for purchase of Defibrillator battery: £282.00 (incl VAT).
- e) Hire of Skip re Community Garden £320.00 (incl VAT)
- f) Refund Cllr Dryden for replacement Bedding Plants £80 (incl VAT).
- g) Payment to Cllr Dryden for watering plants in July 2026: £79.00
- h) Refund Cllr Evald re Banners for Summer Event: £193.92 (incl VAT)
- i) Purchase of Memory Bench for Communal Area: £1,721.31 (incl VAT)
- j) DS Home Improvements. Preparation of base and flagging for Memory Bench: £680.00
- k) Summer Activities: football goals, footballs, football pump etc £212.27 (incl VAT)

9. Clerk's Pay Award. It was resolved that the Clerk's pay award, effective from 1st April 2026, of 3.32%, increasing the hourly rate from £17.18 to £17.75, be approved.

10. Clerk's Claim for Aug 2026. It was resolved that the Clerk's claim of 11.84 hours and back pay (re pay award) of £41.50 be approved.

- 11. Finance Report.** The Clerk presented the Finance report. An opening bank balance as at 1 April 2026 of £54,563, a forecast closing bank balance as at 31 March 2027 of £33,121; this represents forecast net expenditure during the year 2026/27 of £21,435. **It was resolved** that the Finance Report be accepted.
- 12. Update re Public Inspection of Accounts.** The Clerk reported that the dates for the public inspection of accounts for 2025/26 ended on the 7th August 2026 and no enquiries had been received.
- 13. Discussion re Walmer Bridge Village Hall Roof Grant Application and associated letter from MP (NB No financial decision to be made at this mtg).** As the grant application had only been received in the last few days and not all Councillors were in attendance, it had been decided by the Clerk and the Chair that no financial decision would be made at this meeting. It was agreed that an informal meeting would be set up to ask questions of representatives of the Village Hall as no representatives from the Village Hall were able to be present at tonight's meeting. The informal meeting would only be a fact finding meeting. Any formal decision would only be made at a future meeting of the Parish Council.
- 14. Proposal for the Parish Council to fund regular mowing of "The Green".** This proposal was deferred pending Cllr J. Rainsbury (in his role as Borough Councillor) speaking to the Grounds Maintenance Section at South Ribble Borough Council.
- 15. Summer Activities Programme – Review.** All agreed the Summer Activities programme had been a great success, there had been four days of exceptionally good weather but two days had to be cut short due to poor weather.
- 16. Summer Planting – Review.** The consensus was that it had been a relatively poor year for the summer planting due to a combination of factors; including the plants being planted too late, the weed-killing being done too late, poor quality plants and the periods of extremely hot weather.
- 17. Winter Planting 2026.** **It was resolved** that winter planting would go ahead, with a maximum budget of £300.
- 18. Christmas Tree 2026.** **It was resolved** that the purchase of the Christmas Tree would go ahead. The tree is to be located in front of the shops near the 3 large planters. If this is not possible or practical, it will be located in the Community Garden.
- 19. Update re diversion of FP0707050 in relation to planning application 07/2024/0768/FUL.** An update had been received from Lancashire County Councillor (LCC) via Cllr Paul Cocker (Much Hoole Parish Councillor). LCC reports that whilst the construction at Millers Yard has been completed there have been some delays in the legal process to divert the footpath and LCC are working closely with SRBC to get this rectified.
- 20. Update: re the replacement of the two bus shelters at the junction of Liverpool Old Road and Liverpool New Road (Star Garage) at a cost of £15,942 (excl VAT).** Cllr Dryden reported that the two new bus stops have been installed although there are a couple of snagging issues which the company are to correct.
- 21. Update re Memory Bench.** See item 5.

- 22. Litter Bins.** There has been a problem with the SRBC litter bin overflowing. SRBC has confirmed they are already emptying it up to three times per week. If it is found to be over flowing, this can be reported to SRBC via the Love Clean Streets app.
- 23. Discussion re traffic speed signs & traffic calming measures, Midge Hall Lane / Longmeanygate.** There have been a number of emails about this matter, but it was agreed to await the outcome of the assessment by LCC Highways during their stage 3 safety audit.
- 24. Double Yellow Lines, Corner of Gill Lane & Liverpool Old Road.** As requested by the Parish Council the Clerk has logged a request for double yellow lines and LCC will undertake an assessment in the next few weeks.
- 25. Local Government Re-organisation.** In terms of Parish Councillors the election scheduled for May 2027 remains the same but with an extended term of office of 5 years to allow alignment with the next unitary council elections in 2032.
- 26. Information and Updates.** This item is purposefully not recorded; it is to allow Councillors a short time to discuss any matters that might result in a future agenda item. No financial or legal decisions are made.
- 27. Correspondence.** The Parish Council has received an invite to a SRBC informal liaison mtg Fri 25th Sept at 12 noon; Cllrs Dryden & Evald are to attend.
- 28. Date & Time of Next Meeting.** It was agreed that the next meeting is to be held on Mon 12th Oct 2026, 7pm in the Lounge at Old Mill Court.